

Overview & Scrutiny Committee



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Tuesday, 7 March 2023

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 15 March 2023** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item must notify Democratic Services 48 hours in advance of the meeting. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516010, Email: emma.denny@north-norfolk.gov.uk. Please note that this meeting will be live-streamed: <https://www.youtube.com/channel/UCsShJeAVZMS0kSWcz-yEzg>

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Mr N Dixon, Mr S Penfold, Ms L Withington, Mr J Toye, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mrs E Spagnola, Mr A Varley, Mr C Cushing, Mr P Fisher and Mrs S Bütikofer

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES

1 - 12

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 15 February 2023.

5. DECLARATIONS OF INTEREST

13 - 18

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

6. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, and notified to the Monitoring Officer with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

10. CRIME AND DISORDER UPDATE: POLICE AND CRIME COMMISSIONER BRIEFING

19 - 32

To receive and note a briefing from the Police and Crime Commissioner on progress made with the implementation of the Police and Crime Plan.

11. BUDGET MONITORING P10 2022-23

33 - 62

Summary: This report summarises the budget monitoring position for the revenue account and capital programme to the end of January 2023.

Options considered: Not applicable

Conclusions: The overall position at the end of January 2023 shows a £3.022m underspend for the current financial year on the revenue account. However this is currently expected to deliver a full year overspend of £0.603m. At the end of 2021/22 £0.616m was added to the General Fund Reserve to help offset the impacts of pay and inflation in this current year.

Recommendations: It is recommended that Overview & Scrutiny Committee:

- 1) Notes the contents of the report and the current budget monitoring position.
- 2) Recommend to Full Council that any outturn deficit is funded by using the General Fund Reserve.

Reasons for Recommendations: To update Members on the current budget monitoring position for the Council.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information, and which are not published elsewhere)

System Budget monitoring reports

Cabinet Member(s) Cllr Eric Seward	Ward(s) affected All
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Contact Officer, telephone number and email: Tina Stankley 01263 516439 Tina.Stankley@north-norfolk.gov.uk

12. MANAGING PERFORMANCE Q3

63 - 110

Summary: The Managing Performance Report attached, as Appendix A, enables the Council to assess delivery against objectives detailed in the Corporate Plan Delivery Plan 2019-2023 and operational service performance. It gives an overview of progress towards achieving the objectives in the Corporate Plan, assesses the achievements and issues identified in the third quarter of 2022/23, and the actions being taken to address these issues and proposes any further action needed.

Options considered: Options considering action regarding performance are presented separately, issue by issue, to the appropriate Council Committee where committee approval is required.

Conclusions: Overall good progress has continued to have been made over the third quarter of 2022/23 in areas of core service delivery and in respect of key Corporate Plan projects and objectives as detailed in the report.

Recommendations: That Cabinet resolves to note this report and endorses the actions being taken by Corporate Leadership Team detailed in Appendix A – Managing Performance.

That Cabinet asks for further information or action where they consider it necessary regarding performance as outlined in Appendix A.

Reasons for Recommendations: To ensure the objectives of the Council are achieved.

Cabinet Member(s) Cllr Tim Adams	Ward(s) affected All
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Contact Officer, telephone number and email: Helen Thomas, Policy, Performance and Risk Manager
Email:- helen.thomas@north-norfolk.gov.uk
Tel:- 01263 516214

13. PERFORMANCE BENCHMARKING AND CONTEXTUAL MEASURES 111 - 278

Summary: To provide Overview & Scrutiny Committee with benchmarking information so that they are in a position to make recommendations to Cabinet for action based on evidence to improve performance. In addition, at the committee's request, trend analysis and benchmarking information for the contextual measures listed in the Corporate Plan 2019 to 2023 is attached, so members can make recommendations to Cabinet for further investigation, monitoring and possible intervention, based on the results of the measures in the Contextual Measures Report.

Options considered:

1. No action
2. Make recommendations to Cabinet.

Conclusions: Using the benchmarking information comparing NNDC performance to our CIPFA nearest neighbours will provide a valuable insight into the Council's performance in the context of the performance of similar local authorities. Using the contextual measure information, which covers a wide range of social-economic indicators, will allow a broad assessment of the health and climate of North Norfolk. Monitoring the trends over time and in comparison to North Norfolk's CIPFA Nearest Neighbours; the East of England Districts; and the England Districts, will provide a detailed insight of each measures and will be a useful facilitator for any resulting recommended actions that may be required.

Recommendations: It is recommended that the Committee;

For the benchmarking report:

1. Receive and note the benchmarking information.
2. Make recommendations to Cabinet to investigate specific levels of performance and/ or to take action.
3. Decide if additional datasets are needed to monitor business demography, in relation to the dataset CIPFA 9 Rate of births of new enterprises per 10,000 resident population aged 16 and above.

For the contextual measures report:

1. Receive and note the information in the Contextual Measures Report – first review.
2. Make recommendations to Cabinet to investigate specific datasets and/or to take action.
3. Decide the frequency of further reviews of the report, to keep up to date with the latest published data.
4. Decide if any additional reports are needed for different comparison groups, such as Norfolk Districts or East of England Districts.
5. Decide if the printed copies of the additional attachments for monitoring the health profile, should be retained for meetings or if the hyperlinks will suffice.

Reasons for
Recommendations:

Reviewing benchmarking data in this way will ensure the Council maintains acceptable levels of performance across the services delivered by the Council. Reviewing contextual measure data in this way will enable a more thorough monitoring of the objectives in the Corporate Plan 2019 to 2023. It will also enable a proactive insight in to the health and climate of North Norfolk.

Policy and Performance Management Officer and Corporate Data Analyst, Helen Thomas and Lucy Wilshaw. Tel: 01263 516 214 / 379
Email: performance@north-norfolk.gov.uk

14. AMBULANCE RESPONSE TIMES MONITORING

279 - 280

To receive and consider ambulance response times data for Category 1, 2, and 3 calls for the period covering April 2022 to February 2023.

WORK PROGRAMMES

15. THE CABINET WORK PROGRAMME 281 - 284

To note the upcoming Cabinet Work Programme.

16. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 285 - 292

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

17. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”